

P.B.SIDDHARTHA COLLEGE OF ARTS &SCIENCE :: VIJAYAWADA-10..

(An Autonomous college in the jurisdiction of Krishna University, Machilipatnam)

EXPORT IMPORT PROCEDURE &PRACTICE

Semester:	VI	Credits :	4
Offered to	B.Com(General)	Course Code	COMSET10
Course Type	Core (Theory)	Year of Introduction	2022-23
Year of Revision:		Percentage of Revision:	
Hours Taught	75 hrs. Per Semester		
Course Prerequisites (if any):			

CO1:Upon successful completion of the course the student will be able to

CO2:Understand the significance of Export and Import Management and its role in Economy and as job careers

CO3:Acquire knowledge on Procedures of export and import

CO4:Involve in pre and post EXIM activities

CO5:Enhance their skills by practicing in foreign trade

I. UNIT 1: Introduction of EXIM policies and procedures

Objectives of EXIM policies- Role of export houses in the development of Economy- State Trading Corporations and SEZs - Flow of Procedure for export and import process.

UNIT 2: Product planning and for import and export

Export Promotion Councils in India and Commodities Board of India - Its functions and their role - Registration cum Membership Certificate (RCMC) and registration of Export Credit and Guarantee Corporation of India (ECGC)

UNIT 3: Documentation at the time of EXIM goods

Commercial documents- Principal and Auxiliary documents - Regulatory documents (relating to Goods, Shipment, Payment, Inspection, Payment, Excisable and FERA)

UNIT 4: Payment Procedures in foreign trade

Factors determines for Payment and methods of Receiving Amount -Payment in advance- Documentary Bills- Documentary credit under Letter of Credit- Different types of Letters of Credit - Open account with periodical settlement.

UNIT 5: Insurance and Shipment of Goods

Cargo Insurance (Marine)- Types of Marine insurance policies- Kinds of losses - Shipment of goods - Clearing and forwarding agents- its role and significance-Classification of services Essential and Optional services-clearance procedures for export of goods.

Text Books

1. Rama Gopal.C; Export and Import Procedure- New Age International Publishers

II. References

1. Neelam Arora, Export and Import Procedure and documentation- Himalaya Publishing House
2. Dr.SwapnaPilai, Export and Import Procedure & documentation- Sahityabhawan Publications
3. Sudhir kochhar, Export and Import Procedure- Aggarwal Book house

III Co-Curricular Activities:

- A. **Mandatory** (Student training by teacher in the related field skills:10 hrs):

1. **For Teachers:** Training of students by teacher (using actual field material) in classroom and field for not less than 10 hours on techniques of foreign trade by involving students in making observations, preparation of documents, identification of exportable goods and recording experiences of exporters.
2. **For Students:** students shall visit export import houses or related centers and observe processes of identification of exportable goods, registration of RCMC, logistic support and insurance procedures. They shall submit their observations as an individual handwritten Fieldwork/Project work Report in the given format and submit to teacher.
3. Max marks for Fieldwork/Project work Report: 05
4. Suggested Format for Fieldwork/Project work (not more than 10 pages): Title page, student details, contents, objective, step-wise work done, findings, conclusions and acknowledgements.
5. Unit tests (IE).

B. Suggested Co-Curricular Activities

1. Training of students by a related field expert.
2. Assignments (including technical assignments like identifying sources of exportable and Excisable goods, Case Studies of export procedures and the success stories and getting practical experiences by exporting Agricultural and local products including DWACRA
3. Seminars, Conferences ,discussions by inviting concerned institutions
4. Visits to exporting units. SEZs and Export houses
5. Invited lectures and presentations on related topics by field experts.

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EXPORT Procedure and Practice
Time: 3Hrs

COMSET10
Max Marls: 75

Section –A

Answer any Five of the following

5X5=25M

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.

Section –B

Answer the following

5X10=50M

9. a)

Or

b)

10. a)

Or

b)

11. a).

Or

b)

12. a)

Or

b)

13. a)

Or

b)
